

# Membership Terms & Conditions Including Online Payment Option

This page (together with the documents referred to on it) tells you ("you" means the individual reading these terms and conditions) the terms and conditions on which the European Society for Artificial Organs (ESAO) offers subscriptions for membership, which is to be read in conjunction with the statutes of ESAO <http://www.esao.org/about-esao/statutes/>. If there is any inconsistency between any of the provisions of this agreement and the statutes, the provisions of these terms and conditions shall prevail.

Please read these terms and conditions carefully before applying to become a member of ESAO. You should understand that by applying to become a member of ESAO, you agree to be bound by these terms and conditions.

## 1. New Membership Applications

To become a member of ESAO, please fill in the following form <http://www.esao.org/membership-application/> and submit it by email to Anita Aichinger [ESAO\\_Office@donau-uni.ac.at](mailto:ESAO_Office@donau-uni.ac.at) or by regular mail to ESAO Office, Danube University Krems, Dr.-Karl-Dorrek Str. 30, 3500 Krems, Austria. Please note that all future communications and membership documents will be addressed to you according to your address on the online or paper application form.

Joining as a member builds a contract between you and ESAO after your registration has been completed, full payment has been received and a preliminary confirmation of membership has been emailed or sent by regular mail to you. Please note that according to our statutes, your membership has to be confirmed during the General Assembly of ESAO that takes place during the annual congresses in September. In case your membership application is turned down by the General Assembly, ESAO will return the membership fee to you.

If you become aware of any errors on your membership application form subsequent to submitting it to ESAO, please contact the Secretary Anita Aichinger at [ESAO\\_Office@donau-uni.ac.at](mailto:ESAO_Office@donau-uni.ac.at) or by telephone on +43- 2732-893-2633.

## 2. Membership Renewals

If you are already a member, please log onto the <http://www.esao.org/already-a-member-of-esao/> of the ESAO website [www.esao.org](http://www.esao.org) and follow the instructions on how to pay your annual membership fee or fill in the form sent to you by regular mail by ESAO Office.

## 3. Categories of Membership

ESAO offers different types of membership for individuals as full member, junior member, young ESAO member and group members with and without subscription of the journal of the society (International Journal of Artificial Organs) either as online only or as online and printed version. ESAO also offers also reduced membership fees for members from "low income countries" according to the conditions lined out at the website of ESAO (see details here <http://www.esao.org/membership-application/>). Further details about types of membership can be found at the website of ESAO <http://www.esao.org/membership-application/>.

## 4. Benefits and Rights of ESAO Members

ESAO membership entitles you to participate at the annual congresses and schools at a reduced fee. Details and provisions will be defined by the congress organizer and can be found at the congress website ([www.esaoyear.org](http://www.esaoyear.org)). Your membership will also make you eligible to participate in the activities of the different working groups of ESAO (see details here <http://www.esao.org/working-groups/>).

After receipt of the annual membership fee before the end of the preceding year, ESAO Office will inform the publisher of the International Journal of Artificial Organs, that you receive online access or a printed version of the journal if your type of membership includes the journal. In case of delayed payment of membership fee your online access to or receipt of the printed issues of the journal will be delayed.

Further details on the rights of ESAO members can be found in the statutes of the ESAO (<http://www.esao.org/about-esao/statutes/>).

## **5. How to Pay**

If you join ESAO or you are already a member, you can pay by credit or debit card. Six Payment Service handles our online credit and debit card transactions in a secure environment. We accept Visa, Mastercard and Maestro.

### *Other payment methods*

Payments for paper applications or annual renewal of membership can be made also by credit card (Diners, Visa and Mastercard) filling in the form sent by our ESAO secretary and returning this either by fax or by regular mail.

Ensure that your name and ESAO membership number is included as reference number. Your membership application or renewal will not be processed until full payment is received.

Please note that for membership applications we do not accept payment in cash or payments in any currency other than Euro.

Please note that if you do not provide accurate details or if your credit card company does not authorize payment, your application or renewal of membership will be turned down. ESAO will not accept any liability for costs incurred as a result of applications deemed void in this manner.

ESAO reserves the right to request further evidence to support your application.

If you have any questions or require assistance, please contact the ESAO Office, Anita Aichinger at [ESAO\\_Office@donau-uni.ac.at](mailto:ESAO_Office@donau-uni.ac.at) or by telephone on +43- 2732-893-2633.

All membership fees quoted are for annual subscriptions and you have to continue your membership by transfer of fees before the beginning of the new year or we will contact you when your subscription is due for renewal.

## **6. Cancellation of Membership**

You have 14 working days from the date of confirmation of your new membership by the ESAO office to cancel your subscription. For online applications, this will be the day on which you are notified by email that your membership registration has been completed. For other methods of application, this will mean 14 working days from the date you receive the letter confirming your membership through the ESAO office.

You can notify us of your wish to cancel your new membership by email in writing to ESAO Office at [ESAO\\_Office@donau-uni.ac.at](mailto:ESAO_Office@donau-uni.ac.at) within 14 days as lined out above.

If you wish to cancel your membership, ESAO will refund the full cost deducting any expenses for online payment, bank transfer or receipt of the journal. If payment was made by credit card, refund will be transferred to the same card.

The above cancellation rights only apply to new membership applications and do not apply to renewals of existing memberships.

## **7. Notices & Liability Issues**

A notice given to ESAO under or in connection with these terms and conditions shall be in writing and sent to ESAO Office (Danube University Krems, Dr.-Karl-Dorrek Str. 30, 3500 Krems, Austria, [ESAO\\_Office@donau-uni.ac.at](mailto:ESAO_Office@donau-uni.ac.at)).

In case of any legal disputes the parties agree on applicability of Austrian law and exclusive jurisdiction of the court in Vienna having subject-matter jurisdiction.